

**FORT LEE BOARD OF EDUCATION
FORT LEE, NEW JERSEY**

REGULAR BUSINESS MEETING MINUTES

Monday, August 15, 2011

Library, School No. 1 – 250 Hoym St.

1. The Regular Business Meeting was called to order at 8:00 PM by Mrs. Cheryl Balletto the Board Secretary. The board members nominated Mr. Carmelo Luppino, Jr. as Board President by roll vote for tonight's meeting.
2. Mr. Yusang Park led the Pledge of Allegiance to the Flag.
3. Public Announcement by the President of the Board of Education:
The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Fort Lee Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the entrance hall of the Board Office, 255 Whiteman Street; published in the Board's designated newspapers: The Record, The Star Ledger, The Bergen News and The Suburbanite; filed with the Clerk of the Borough of Fort Lee; and mailed to all persons, if any, who have requested said notice.
4. **ROLL CALL**
PRESENT: Mr. John Bang, Mr. Carmelo Luppino, Jr., Mrs. Angela Napolitano, Mr. Yusang Park, Mr. Joseph Surace, and Ms. Helen Yoon

ALSO PRESENT: Dr. Raymond J. Bandlow, Mr. Steven Engravalle, Mrs. Cheryl Balletto, and Mr. Matthew Giacobbe, Esq.

ABSENT: Mrs. Linda McCue, Mr. Peter Suh, Mr. Arthur W. Levine
5. **REPORT OF THE SUPERINTENDENT OF SCHOOLS**
 - ◆ Dr. Raymond Bandlow discussed the Annual Calendar, the District Program of Studies for the High School and the Post Secondary Planning Guide for Grades Six through Twelve Counseling Curriculum about career exploration.
6. **PUBLIC WORK SESSION-None**
7. **APPROVAL OF MINUTES**
 - ◆ Minutes from the Executive Session and Regular Business Meeting on July 25, 2011.

	Motion by Mrs. Angela Napolitano To Approve Minutes from the Executive Session and Regular Business Meeting on July 25, 2011.	Seconded by Mr. Joseph Surace On roll call, Motion carried. Mr. Yusang Park abstained. Mrs. Linda McCue, Mr. Peter Suh, and Mr. Arthur W. Levine were absent.	
--	--	--	--

8. **QUESTIONS AND COMMENTS FROM THE PUBLIC ON ITEMS LISTED ON TONIGHT'S AGENDA AND ANY OTHER TOPIC OF CONCERN**

- ◆ Dr. Nina Levinson asked about the SAP Program and what happens to the students who are expelled and where do they go?
- ◆ Dr. Raymond Bandlow stated that it is the Fort Lee Board of Education's obligation to educate and pay tuition to a special school.
- ◆ Dr. Nina Levinson asked about the new teachers of aides and the teachers listed in Resolutions #7, #8, #11, #13, #14, #15, #16 and #24.
- ◆ Dr. Raymond Bandlow stated that some are placements.
- ◆ Dr. Nina Levinson asked about Resolution #12P and the hiring of the new Assistant Principal and if it was due to the transfer of Robert Feldman.
- ◆ Dr. Nina Levinson stated that the Policy and Regulation updates and the Bylaw Guide relates to the Board members according to the bylaw within one year of completed training.
- ◆ Mrs. Cheryl Balletto answered that all board members completed training and will take courses this school year.
- ◆ Dr. Raymond Bandlow and Mr. Steven Engravalle introduced new staff. Lauren Glynn was hired as Vice Principal at Lewis F. Cole Middle School. Allen Miller was hired as the High School Chemistry teacher. Kenneth Knyfd was appointed as a leave replacement for Erin Powers, a Science teacher at the Lewis F. Cole Middle School. Kristy McGoldrick is a new High School Special Education Mathematics teacher.

9. **RESOLUTIONS AND REPORTS OF COMMITTEES**

<u>Committee of the Whole</u>		
#1CW	Approval of School Directory, Calendar and District Handbook	
	Motion by Mr. Yusang Park To Approve #1CW	Seconded by Mr. Joseph Surace On roll call, Motion carried. Mrs. Linda McCue, Mr. Peter Suh, and Mr. Arthur W. Levine were absent.

<u>Board Committee</u>		
#1B	Approval of Fort Lee Patch as an Official Online News Media Outlet	
	Motion by Mrs. Angela Napolitano To Approve #1B	Seconded by Mr. Yusang Park On roll call, Motion carried. Mrs. Linda McCue, Mr. Peter Suh, and Mr. Arthur W. Levine were absent.

<u>Buildings and Grounds</u>		
#1B&G	Approval – Middle School – Office Changes to Small Group Instruction Space	
	Motion by Mr. Yusang Park To Approve #1B&G	Seconded by Mr. Joseph Surace On roll call, Motion carried. Mrs. Linda McCue, Mr. Peter Suh, and Mr. Arthur W. Levine were absent.

<u>Curriculum Committee</u>			
#1CUR	Approval of District Professional Development Plan		
#2CUR	Approval of Program of Studies for The 2011-2012 school year		
#3CUR	Approval – BCSS Suspension Alternative Program (SAP) Memorandum of Agreement for 2011-2012		
#4CUR	Approval of Post-Secondary Planning Guide		
#5CUR	Approval of Comprehensive School Counseling Services Curriculum for Post-Secondary Planning		
#6CUR	Approval – Fort Lee High School Credit Recovery Program		
	<table border="1"> <tr> <td>Motion by Mr. Joseph Surace To Approve #1CUR - #6CUR</td> <td>Seconded by Mrs. Angela Napolitano On roll call, Motion carried. Mrs. Linda McCue, Mr. Peter Suh, and Mr. Arthur W. Levine were absent.</td> </tr> </table>	Motion by Mr. Joseph Surace To Approve #1CUR - #6CUR	Seconded by Mrs. Angela Napolitano On roll call, Motion carried. Mrs. Linda McCue, Mr. Peter Suh, and Mr. Arthur W. Levine were absent.
Motion by Mr. Joseph Surace To Approve #1CUR - #6CUR	Seconded by Mrs. Angela Napolitano On roll call, Motion carried. Mrs. Linda McCue, Mr. Peter Suh, and Mr. Arthur W. Levine were absent.		

<u>Finance</u>			
#1F	Approval - Acceptance of Non-Public Transportation Aid for 2010-2011		
#2F	Approval of Reimbursement of Non-Public School Nursing Aid and Textbook Aid Costs for 2011-2012		
#3F	Approval – Acceptance of NCLB And Submission of Application 2011-2012		
#4F	Approval – Submission of Amended 2010-2011 NCLB and Idea Grant		
#5F	Approval – Authorization to Order State Health Benefits Plan Experience Report		
#6F	Approval – Acceptance of Donation		
#7F	Approval – Renewal of Bowles Security for 2011-2012 (At The Same Rate As 2010-2011 School Year)		
#8F	Approval – NJSIAA Fees for the 2011-2012 School Year (No Increase)		
	<table border="1"> <tr> <td>Motion by Mr. Joseph Surace To Approve #1F - #8F</td> <td>Seconded by Ms. Helen Yoon On roll call, Motion carried. Mrs. Linda McCue, Mr. Peter Suh, and Mr. Arthur W. Levine were absent.</td> </tr> </table>	Motion by Mr. Joseph Surace To Approve #1F - #8F	Seconded by Ms. Helen Yoon On roll call, Motion carried. Mrs. Linda McCue, Mr. Peter Suh, and Mr. Arthur W. Levine were absent.
Motion by Mr. Joseph Surace To Approve #1F - #8F	Seconded by Ms. Helen Yoon On roll call, Motion carried. Mrs. Linda McCue, Mr. Peter Suh, and Mr. Arthur W. Levine were absent.		

<u>Health-Welfare and Safety</u>			
#1HWS	Approval – Payment of Home and Bedside Instruction Services		
#2HWS	Approval – Out-of-District Placements for 2011-2012 (For 65 Students)		
#3HWS	Approval – Bloodborne Pathogen Program Professional Agreement for the 2011-2012 school year		
#4HWS	Approval – Online Training Inservice Seminars (OTIS) Through The Monmouth-Ocean Educational Services Commission (MOESC) (At A Cost Not To Exceed \$12,000 – Last Year's Cost was \$15,000)		
	<table border="1"> <tr> <td>Motion by Mrs. Angela Napolitano To Approve #1HWS - #4HWS</td> <td>Seconded by Mr. Yusang Park On roll call, Motion carried. Mrs. Linda McCue, Mr. Peter Suh, and Mr. Arthur W. Levine were absent.</td> </tr> </table>	Motion by Mrs. Angela Napolitano To Approve #1HWS - #4HWS	Seconded by Mr. Yusang Park On roll call, Motion carried. Mrs. Linda McCue, Mr. Peter Suh, and Mr. Arthur W. Levine were absent.
Motion by Mrs. Angela Napolitano To Approve #1HWS - #4HWS	Seconded by Mr. Yusang Park On roll call, Motion carried. Mrs. Linda McCue, Mr. Peter Suh, and Mr. Arthur W. Levine were absent.		

<u>Personnel</u>	
#1P	Approval - Staff Trips and Conferences
#2P	Approval – Organization Chart for 2011-2012
#3P	Approval – Retirement of Joann Tarabola as Middle School 12-Month Secretary
#4P	Approval – Revised Medical Leave for Alla Brutter as Speech and Language Therapist
#5P	Approval – Corrected Resolution for the Amended Maternity Leave for Erin Powers as Middle School Science Teacher
#6P	Approval – Appointment of Kenneth Quazza as Middle School Part-Time Two-Fifths Social Studies Teacher
#7P	Approval – Appointment of Allen Miller as High School Chemistry Teacher
#8P	Approval – Appointment of Kristy Mcgoldrick as High School Special Education Mathematics Teacher
#9P	Approval – Appointment of Kenneth Knyfd as Leave Replacement (For Science Teacher) at Lewis F. Cole Middle School
#10P	Approval – Appointment of Olga Sagalchik as Leave Replacement (For Math Teacher) at Fort Lee High School
#11P	Approval – Appointment of Suzanne Elkhecken as High School Spanish Teacher
#12P	Approval – Appointment of Lauren Glynn as Assistant Principal at Lewis F. Cole Middle School
#13P	Approval – Appointment of Dominique Kondreck as School Nurse at School No. 4

#14P	Approval – Appointment of Julia Anderson as 1:1 Aide at Lewis F. Cole Middle School	
#15P	Approval – Appointment of Doris Hobeika as 1:1 Aide at School No. 1	
#16P	Approval – Appointment of Magda Heller as 2:1 Aide at School No. 1	
#17P	Approval – Salary Adjustments for 2011-2012 school year	
#18P	Approval of Stipend for Design Program of Studies	
#19P	Approval – Additional 2011 Summer Employment	
#20P	Approval – Addition to Home Instructors List for 2011-2012	
#21P	Approval – Karen Baron Sick Day Payout	
#22P	Approval – Marching Band Camp 2011-2012	
#23P	Approval – Revised Appointment of Substitutes for 2011-2012 school year	
#24P	Approval – Appointment of Jodi Krakower-Shimizu as 2:1 Aide at School No. 1	
#25P	Approval – Resignation of Robert Feldman as K-8 Instructional Supervisor	
	Motion by Mrs. Angela Napolitano To Approve #1P - #25P	Seconded by Ms. Helen Yoon On roll call, Motion carried. Mrs. Linda McCue, Mr. Peter Suh, and Mr. Arthur W. Levine were absent. Mr. Joseph Surace abstained from Resolution #23P.

Policy		
#1POL	Approval – First Reading of Policy/Regulation Updates	
	Motion by Mr. Yusang Park To Approve #1POL	Seconded by Mrs. Angela Napolitano On roll call, Motion carried. Mrs. Linda McCue, Mr. Peter Suh, and Mr. Arthur W. Levine were absent.

10. At approximately 8:17 PM, Mr. Joseph Surace, offered, Mr. Yusang Park, seconded by, to adjourn the Regular Business meeting. On voice vote, motion carried unanimously.

Roll calls and resolutions of this meeting are attached.

Respectfully submitted,

 CHERYL BALLETT
 BUSINESS ADMINISTRATOR/BOARD SECRETARY